

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

June 5, 2023

Board of Supervisors
**Connerton East Community
Development District**

AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Connerton East Community Development District will be held on June 13, 2023 at 9:30 a.m., at the Residence Inn by Marriott Tampa located at 2101 Northpointe Parkway, Lutz, Florida 33588. The following is the agenda for the meeting:

BOS MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Regular Board of Supervisors Meeting Minutes for May 9, 2023 Tab 1
 - B. Ratification of Operation & Maintenance Expenditures for April 2023 Tab 2
- 4. BUSINESS ITEMS**
 - A. Announcement of Registered Voter Count Tab 3
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Aquatic Report Tab 4
 - D. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Debby Wallace

Debby Wallace
Regional District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular Meeting of the Board of Supervisors of Connerton East Community Development District was held on **Tuesday, May 9, 2023, 2:34 p.m.** at the Residence Inn by Marriott Tampa at 2101 Northpointe Parkway, Lutz, Florida 33588.

Present and constituting a quorum:

Kelly Evans	Board Supervisor, Chair
Lori Campagna	Board Supervisor, Vice-Chair
Christopher Smith	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager, Rizzetta & Company
John Vericker	District Counsel, Straley Robin Vericker (via conf. call)

FIRST ORDER OF BUSINESS

Call to Order

Ms. Debby Wallace opened the regular CDD Meeting in person at 2:34 p.m. and noted that there were no audience members in attendance.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present.

THIRD ORDER OF BUSINESS

**Consideration of Regular Meeting
Minutes for April 11, 2023**

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved the Regular Meeting Minutes for April 11, 2023, as presented, for the Connerton East Community Development District.

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47 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
48 **Maintenance Expenditures for March**
49 **2023**
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On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures March 2023 (\$4,304.74), for the Connerton East Community Development District

51 **FIFTH ORDER OF BUSINESS** **Consideration of Updated Pond**
52 **Maintenance Agreement**
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On a Motion by Ms. Evans, seconded by Mr. Smith, with all in favor, the Board of Supervisors approved Sitex updated Pond Agreement in the amount of \$11,340.00, for the Connerton East Community Development District

55 **SIXTH ORDER OF BUSINESS** **Consideration of Resolution 2023-04;**
56 **Approving Fiscal Year 2023-2024**
57 **Proposed Budget & Setting Public**
58 **Hearing**
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61 A brief discussion was held regarding the proposed budget totaling \$811,886,
62 funding, the date for the public hearing, and mailed notices to landowners.
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On a Motion by Mr. Smith, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved Resolution 2023-04; Approving Fiscal Year 2023-2024 Proposed Budget (totaling \$811,886) & Setting Public Hearing for July 11, 2023 at 9:30 a.m. at the Residence Inn by Marriott Tampa located at 2101 Northpointe Parkway, Lutz, Florida 33588, for the Connerton East Community Development District

64 **SEVENTH ORDER OF BUSINESS** **STAFF REPORTS**
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66 **A. District Counsel**
67 No report.

68 **B. District Engineer**
69 No report.

70 **C. District Manager Report**

71 Ms. Wallace reminded the Board of Supervisors that the next meeting is scheduled
72 for June 13, 2023, at 9:30 a.m., at Residence Inn by Marriott Tampa at 2101
73 Northpointe Parkway, Lutz, Florida 33588.

74 Ms. Wallace reviewed the regular site visit report.

75 Ms. Wallace stated that the 1st quarterly Compliance Audit Report was received
76 from Campus Suites for website compliance.
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83 **EIGHTH ORDER OF BUSINESS** **Supervisor Requests**

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85 There were no supervisor requests.

86 **NINTH ORDER OF BUSINESS** **Adjournment**

On a motion from Ms. Evans seconded by Ms. Campagna, the Board approved to adjourn the meeting at 2:43 p.m. for the Connerton East Community Development District.
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Assistant Secretary

Chairman / Vice-Chairman

DRAFT

Tab 2

CONNERTON EAST COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (904) 436-6270

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

Operation and Maintenance Expenditures April 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2023 through April 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$28,756.08**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Connerton East Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2023 Through April 30, 2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Christopher Smith	100088	CS041123	Board of Supervisors Meeting 04/11/23	\$ 200.00
Gig Fiber, LLC	100081	1688	Solar Light Lease 03/23	\$ 2,750.00
Gig Fiber, LLC	100089	1718	Solar Light Lease 04/23	\$ 2,750.00
IPFS Corporation	040423-1	GAA-D21455 Payment 7 of 11 ACH	Insurance Installments Pmt#7 04/23	\$ 727.00
Jayman Enterprises, LLC	100084	2477	Dog Park Maintenance 03/23	\$ 260.00
Jayman Enterprises, LLC	100086	2498	Fence Repair 04/23	\$ 800.00
Kelly Evans	100090	KE041123	Board of Supervisors Meeting 04/11/23	\$ 200.00
Laura Coffey	100091	LC041123	Board of Supervisors Meeting 04/11/23	\$ 200.00
Lori Campagna	100092	LC041123	Board of Supervisors Meeting 04/11/23	\$ 200.00
Lutz Hotel Management, LLC	100095	041923 Lutz	Board Meeting Room Rental 05/09/23	\$ 81.33
Rizzetta & Company, Inc.	100080	INV0000078863	District Management Fees 04/23	\$ 4,100.00
Rizzetta & Company, Inc.	100085	INV0000078049	District Management Fees 03/23	\$ 4,100.00
Sitex Aquatics, LLC	100093	7603	Monthly Lake Management 04/23	\$ 410.00
Steadfast Contractors Alliance, LLC	100082	SM-8460	Irrigation Repairs 11/22	\$ 95.00

Connerton East Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2023 Through April 30, 2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Steadfast Contractors Alliance, LLC	100082	SM-8532	Landscape Maintenance 03/23	\$ 4,899.00
Steadfast Contractors Alliance, LLC	100094	SM-8748	Landscape Maintenance 04/23	\$ 4,899.00
Straley Robin Vericker	100083	22971	Legal Services 03/23	\$ 1,655.23
Withlacoochee River Electric Cooperative, Inc.	041223-1	Account Setup for Acc#2253688 (Deposit) EFT	2253688 Account Setup	\$ 340.00
Withlacoochee River Electric Cooperative, Inc.	100087	2221915 03/23	10129 Campanula CT 03/23	\$ 41.83
Withlacoochee River Electric Cooperative, Inc.	100087	2243217 03/23	9639 Flourish Dr - Reclaim Water 03/23	\$ 47.69
Report Total				<u>\$ 28,756.08</u>